



REPUBLIC OF THE PHILIPPINES
PROVINCE OF BULACAN
MUNICIPALITY OF PAOMBONG

MENRO

MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

APPLICATION OF CUTTING PERMIT

Office or Division:	Office of the Municipal Environment and Natural Resources			
Classification:	Simple			
Type of Transaction:	G2C Government to Client			
Who may avail:	General Public			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Certificate of No Objection		Concerned Punong Barangay		
2. Photocopy of any proof of land ownership		Land Owner		
3. Sketch/Location of tree cutting area		Client		
4. Letter of Intent addressed to CENRO -Tabang Guiginto		Client		
5. Permit/License of Chainsaw from CENRO -Tabang Guiginto		Client		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Proceed to the MENR Office and state the intent	1. Provide the list of requirements by the DENR	None	1 minutes	MENRO Staff
2. Proceed to the DENR CENRO-Guiginto	2. Assist in direction to CENRO	None	1 minutes	MENRO Staff
3. Provide a copy of the Cutting Permit for the MENRO upon issuance	3. Record and filing of the cutting permit	None	1 minutes	MENRO Staff
4. Payment of Tree Cutting Clearance	4. Assist the client to the Municipal Treasury Office	P50.00	2 minutes	MENRO Staff Treasury Staff
	Total:	P50.00	***Approximately 5 minutes	



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